

## **FOWHE Proposal Request Procedures**

1. FOWHE budget proposals are to be submitted on the FOWHE Budget Proposal Form - the boxes expand as filled.
2. Proposals shall be presented by one of the following recognized bodies at West Hollywood Elementary:
  - SSC (School Site Council)
  - FOWHE Board of Directors
  - WHE Action Teams
  - FOWHE Committees
    - i. Arts
    - ii. Building & Grounds
    - iii. Community
    - iv. Communications
    - v. Curriculum Enrichment
    - vi. Fundraising
  - ELAC
3. Proposals shall be aligned with the school's vision/mission and promote:
  - Responsibility
  - Life Long Learning
  - Partnerships
  - Respect
4. Proposals shall be reviewed by the FOWHE Budget Committee who makes a recommendation to the FOWHE Board of Directors for approval of the annual FOWHE budget.