

Los Angeles Unified School District
West Hollywood Elementary School
School Site Council
Meeting Minutes
January

I. Call to Order

The meeting was called to order at 3:03 p.m. by Alla Doner. Meeting second by Carmen Marsh Weiss.

II. Roll Call

The following members were present at the meeting: Miguel Navarro, Julia Charles, Carmen Marsh Weiss, Jennifer Davy, Alla Doner, Claudia Katz, Angela Miller, and Joel Mejia, FOWHE Representative.

III. New Business

- a. School Safety
- b. Security Task Force Meeting Update

a. School Safety

SSC members were asked to write down what they felt was working at the school in reference to school safety.

Positive ideas included the following:

- * gate closures working well (schedule set for when gates are locked).
- * relationship with Sheriff Department is strong.
- * “neighborhood watch” created by parent observations
- * car line in the morning allows us to see the majority of kids coming to school
- * teacher / parent awareness of the school community
- * police presence

Mrs. Charles added to those ideas with the following:

- * Emergency drills executed monthly.
- * School Safe Plan (updated yearly)
- * Valet System (helping with traffic safety)
- * Sheriff Department relationship
- * LAUSD Visitor Protocol

Mrs. Charles indicated that there are many items that have been addressed that are working. A town hall meeting about security and safety will be held on January 23, 2013, with FOWHE and school to come up with security procedures/protocol to follow.

The school security system was approved on December 23, 2012, has been worked on since 2011, and is approved and paid for. Discussion occurred regarding approval, installation, and budget as to how the system would be paid for. Mrs. Charles clarified information and more information will be available after the town hall meeting as approval also needs to be made by the School Site Council.

b. Security Task Force Meeting 1/10/13

A Security Task Force Meeting was held with deputy sheriffs, LAUSD representatives, other personnel, and parents in attendance. It helped to raise awareness of security and safe routes, including safety tips.

Mrs. Charles indicated the need to capture attention of our parents to increase volunteering and attendance at our meetings. A robo call and e-mail was done for the specific meeting on January 23rd.

SSC members discussed situations and how to speak to children in the event of an incident and Mrs. Charles recommended that it be addressed to representatives and sheriffs at the town hall meeting. According to Mrs. Charles, safety can not rest on one person and it is the response of the teachers to have a plan, parents to discuss and follow protocol, and to have a meeting to create action steps.

IV. FOWHE Updates / Public Comments

There were no FOWHE updates at this time. Public comments centered around Prop 30 and the sink in the staff lounge.

Angela Miller moved to adjourn the meeting at 4:08 p.m. Jennifer Davy second.

Next Meeting: February 14, 2013

Minutes taken by Joel Mejia.