

Los Angeles Unified School District  
West Hollywood Elementary School  
**School Site Council**  
**Meeting Minutes**  
**March 15, 2012**

**I. Call to order**

The meeting was called to order at 3:08 by Mrs. Hernandez.

Flag salute.

**II. Roll Call**

The following members were present at the meeting: Julia Charles, Deborah Berry-Craig, Anthony Abney, Claudia Katz, Leslie O'Toole, Marvin Acosta, Jennifer Davy, Selene Ting, Juliet Melzer-Gutin, Carmen Marsh-Weiss, Joanna Cuaresma, and Emily Hernandez.

**III. Approval of minutes from last meeting**

Minutes reviewed by individual members. Mrs. Charles indicated minor corrections. Jennifer Davy requested clarification of the advisory committee and Mrs. Charles indicated that we do not have any other advisory committees at this time.

Approved: Jennifer motioned. Second by Marvin.

**IV. Open issues**

There were no open issues to report at this time.

**V. New Business**

Mrs. Charles reported on our new budget committee that was developed with purpose to look at the budget and assist in the "grandfathering" of our monies. The first goal of the budget committee is to educate our community and determine what our priorities are to pay for before our budget development window closes. The priorities discussed and determined were the following:

1. Response to Intervention ( Instructional Coach)
2. Teacher's Assistants
3. Writing Coach

Last year's budget came from five funding sources, and this year only two funding lines were available. Last year we had approximately \$85,000 in our school discretionary fund versus approximately \$6,000 this year. Last year we received approximately \$140,000 and this year roughly \$32,000.

A Parent/Teacher Survey will be sent home in order for our community to prioritize needs other than those already established by the committee. The Response to Intervention funding needs to be in place next week for next school year.

Mrs. Charles indicated that our ongoing partnership with FOWHE is critical.

Important questions and comments were raised in relation to this issue and Mrs. Charles will continue to update as more information is received.

Leslie O'Toole reported that FOWHE is currently working on the Silent Auction and in need of more donations as at this point, we have much less than anticipated. Outreach is needed via teachers and parents in order for it to continue to be a success!

We will hold an emergency budget approval meeting to be held on Wednesday, March 21, 2012 in Room 9 in order to approve prior to submitting.

**VI. Recommendations to School Site Council from Advisory Committee**

No recommendations were made at this time.

Meeting adjourned at 4:08 p.m. as motioned by Marvin.

Next meeting: March 21, 2012

Minutes recorded & submitted by: Mrs. Emily Hernandez