

Los Angeles Unified School District
West Hollywood Elementary School
School Site Council
Meeting Minutes
March

I. Call to Order

The meeting was called to order at 3:06 p.m. by Alla Doner. Meeting second by Carmen Marsh Weiss.

II. Roll Call

The following members were present at the meeting: Emily Hernandez, Anthony Abney, Carmen Marsh Weiss, Angela Miller, Alla Doner, Jennifer Davy, and Carole Slama.

III. New Business

- a. Security Updates
- b. Budget Survey
- c. Delegation of ELAC to SSC
- d. Intervention Update

a. Security Updates

The copy of dismissal procedures went home with students. The information was discussed at “Coffee With the Principal”. There was an acknowledgement on the last page that was to be returned to the classroom teacher. FOWHE and teachers were key players in the development of this document. Each grade level has different dismissal procedures, as outlined in the document.

Other items touched upon were points of entry to the campus, the update of emergency cards with specific attention to the contacts and release of child information, and the increased presence of the West Hollywood Sheriff Station in the way of patrolling around the campus a few times per day.

As far as district updates, we don’t yet have an answer as to the installation of our security door. Mrs. Charles has pressured regarding the timeline but has not received an answer. We will however be allocated a campus aide position of which two people will be present (three hour shifts) possibly at a table at the front entrance of the school to greet and welcome parents, and direct them to their destination. These employees will have an LAUSD ID and will be able to use a walkie talkie to communicate, in addition to the possibility of having/wearing some type of vest in order to be easily identifiable.

b. Budget Survey Update

Budget allocations will be out next week and we will have a very short turn around. Mrs. Charles has been working with Valerie for the Budget Survey and link to Survey Monkey. We will hold an emergency budget meeting in order to get approval prior to the Budget Meeting. Mrs. Charles indicated that we should expect enough to approximately purchase what we purchased last year.

c. Delegation of ELAC to SSC

Angela Miller moved the delegation of ELAC to SSC. Mrs. Charles followed the process of having ELAC elections in January, followed by having a meeting to delegate the authority to SSC.

b. Intervention Update

Mrs. Hernandez presented data and updates of her work with Response to Intervention. Each intervention session has focused on an area of need in reading and language arts and students have been grouped accordingly for support in phonemic awareness, phonics, fluency, and comprehension. Our specific focus has been:

Kinder - Phonemic Awareness

Grade 1 - Oral Reading Fluency

Grades 2-5 - Reading Fluency & Reading Comprehension

The instruction and support provided is always data driven with initial screening using CORE Assessing Reading Multiple Measures. The formal district assessments including DIBELS (Dynamic Indicator of Basic Early Literacy Skills) and LPA (Literacy Periodic Assessment) are analyzed at each intervention round as well. The enter and exit criteria include individual student data, SST (Student Success Team) modification, and teacher recommendation. This last and intervention session will include the addition of CST Test Preparation Instruction for grades 2-5 in the area of English Language Arts.

IV. FOWHE Updates / Public Comments

There were no FOWHE updates at this time. Public comments centered around the silent auction and enrollment projection, including the talk of 6th grade next year.

Next Meeting: April 18, 2013

Minutes taken by Emily Hernandez